Sample Construction Co.

9800 Chisholm Trail, Round Rock, TX 78681

Competent person designation

Competent person
Excavation / trenching

MH

Marcus Hill
Foreman · Elm Street storm drain and all company excavation work

Designation CP-2026-003

Sample Construction Co. designates

Marcus Hill

as its competent person for **excavation / trenching** on all Sample Construction Co. excavation work, day shift, effective Mar 16, 2026.

> Under 29 CFR 1926.32(f), a competent person is *"one who is capable of identifying existing and predictable hazards in the surroundings or working conditions which are unsanitary, hazardous, or dangerous to employees, and who has authorization to take prompt corrective measures to eliminate them."*

No employee enters an excavation unless a designated competent person is on site and has inspected it that day.

Authority Marcus Hill may stop work, move people out of the hazard, and order the protective systems, equipment and materials needed to correct it, without waiting for approval. Schedule, production and customer pressure do not override this.

Scope

Hazard	**Excavation / trenching** 29 CFR 1926.650(b), 1926.651(k), 1926.652
Where	**all Sample Construction Co. excavation work, day shift**
Effective	**Mar 16, 2026**
Review by	**Mar 2027** or sooner if the work, the equipment or the rules change
Backup when absent	**Rita Solano** CP course 2019 · refresher Feb 2026

Basis for the designation

Training	**Excavation competent person, 16 hours (soil classification, protective systems, Subpart P)** Central Texas Safety Council · February 12–13, 2026 · certificate attached **Trench rescue awareness** Round Rock Fire Department · April 2025
Experience	11 years in utility construction, 6 of them as foreman on storm, water and sewer installations 4 to 14 feet deep, using trench boxes, aluminum hydraulic shoring and sloped excavations in Type B and C soils.
Shown on the job	To the Project Superintendent: soil classification by thumb penetration and pocket penetrometer, reading of the trench box tabulated data, and the daily inspection on 29Safety
Checked by the company on	**Mar 16, 2026**

Designated by, for Sample Construction Co.

Rita Solano
Project Superintendent, Mar 16, 2026

Accepted by

Marcus Hill
I accept this designation and understand the duties and authority that come with it. Mar 16, 2026

Sample Construction Co. made this designation and is responsible for it. 29Safety supplied this form; it does not train, evaluate or certify competent persons.

Scan to check this designation is still current

Duties of the competent person

What Marcus Hill does as the competent person for excavation / trenching. Each duty names the rule it comes from; "Company" marks our own practice.

1. **Inspect daily:** every excavation, the adjacent areas and the protective systems before work and as needed through the shift, and after every rainstorm or other hazard-increasing event.
   29 CFR 1926.651(k)(1)
2. **Classify the soil:** by at least one visual and one manual analysis; reclassify when conditions change.
   29 CFR 1926 Subpart P, App. A
3. **Select and verify the protective system:** for the depth and soil (sloping, benching, shoring or shielding), installed per its tabulated data or design, and inspected in place.
   29 CFR 1926.652
4. **Remove exposed employees:** when there is evidence of a possible cave-in, a failing protective system, a hazardous atmosphere or any other hazardous condition, until the precautions are taken.
   29 CFR 1926.651(k)(2)
5. **Ramps, water, air:** design structural ramps (for equipment ramps, a competent person qualified in structural design); monitor water removal; see that atmospheres are tested where a hazardous atmosphere could exist deeper than 4 feet.
   29 CFR 1926.651(c)(1)(i), (h)(2), (g)(1)
6. **Damaged equipment:** examine damaged shield and shoring materials and judge whether they are still fit to use; anything that can't be shown safe stays out of service until a registered professional engineer approves it.
   29 CFR 1926.652(d)(3)
7. **Record it:** every inspection in 29Safety the same day, with the soil type, the protective system, findings and corrections.
   Company

Training and certificates on file

Course or certificate	Given by	Date	Expires
Excavation competent person, 16 hours (soil classification, protective systems, Subpart P)	Central Texas Safety Council · February 12–13, 2026 · certificate attached		
Trench rescue awareness	Round Rock Fire Department · April 2025		
First Aid / CPR / AED	American Red Cross	Apr 2, 2026	Apr 2, 2028
OSHA 30-Hour Construction	OSHA-authorized trainer	Nov 4, 2024	

Review record

Review the designation by Mar 2027 and whenever the work, the equipment or the rules change. Each review gets a line.

Date	Reviewed by	Still designated?	What changed	Signature
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		
		☐ Yes ☐ No		

Wallet cards

Each card folds over, so it needs no two-sided printing. One goes in the wallet, the other on the site board.

1. Print this page on card stock at actual size (100%), not fit to page.
2. Cut on the corner marks.
3. Fold on the dashed line, blank sides together.
4. Laminate, then sign the back.

MH

Sample Construction Co.

Competent person

Excavation / trenching

Marcus Hill

Foreman · Elm Street storm drain and all company excavation work

Where
all Sample Construction Co. excavation work, day shift

Effective **Mar 16, 2026** Review **Mar 2027**

Front

What this card means

Classifies soil, picks the protective system, inspects daily and after rain or vibration, and removes the crew when conditions change.

Can stop work and move people out of the hazard without waiting for approval.

Backup when absent: Rita Solano.

Scan to verify, or call (512) 555-0144

Issued by: Rita Solano

Holder

Back

MH

Sample Construction Co.

Competent person

Excavation / trenching

Marcus Hill

Foreman · Elm Street storm drain and all company excavation work

Where
all Sample Construction Co. excavation work, day shift

Effective **Mar 16, 2026** Review **Mar 2027**

Front

What this card means

Classifies soil, picks the protective system, inspects daily and after rain or vibration, and removes the crew when conditions change.

Can stop work and move people out of the hazard without waiting for approval.

Backup when absent: Rita Solano.

Scan to verify, or call (512) 555-0144

Issued by: Rita Solano

Holder

Back

At actual size each card is 3 3/8 by 2 1/8 inches, the size of a bank card.